

**TEAM SUCCESS A SCHOOL OF EXCELLENCE, INC & TEAM SUCCESS A SCHOOL OF
EXCELLENCE OF LEE COUNTY, INC**

BOARD OF DIRECTORS MINUTES

LOCATION: 202 13TH AVE E BRADENTON FLORIDA 34208

March 25, 2026

According to Sunshine Law meetings do not need to be verbatim transcripts of the meeting. These minutes are a summary of the events of the meeting.

Date: 03/25/2026	Start: 12:00 PM	End: 1:00 Pm	Next Meeting: 05/1/2026	Next Time: 12:00 PM	Prepared By: L. Reynoso
Meeting Location: Team Success a School of Excellence, 202 13th Ave E Bradenton, Florida, 34208					
Attended by: BOARD MEMBERS: Douglas Colkitt, President- Present Edward Viltz, Member- Present Vincent Foderingham, Member- Present Roderick Walton, Member- Present			OTHER ATTENDEES: Fredrick Spence, Founder- Present Patrick Spence, CEO – Present Nicole Howe, Head of School- Present Elias Cadena, CFO – Present Melissa Arnold - Present		

I. CALL TO ORDER: Pursuant to Public notice, the meeting commenced at 12:00 PM, with a Call to Order by Dr. Douglas Colkitt, seconded by Mr. Walton. Roll call was taken, and quorum was established, 5-0.

II. Old Business:

- Approval of Minutes from February 27, 2026.

MOTION: *Motion was made by Edward Viltz to approve the minutes from February 27, 2026, and it was seconded by Dr. Colkitt. Motion was approved unanimously.*

III. New Business:

- New draft on the Fourth Amendment, management agreement between Team Success A School of Excellence, Inc., and Spence Management Group, LLC.
 - The new contract approved with the amendments and revisions made.

MOTION: *Motion was made by Edward Viltz to approve the management agreement changes to the 4th amendment subject to language changes for the transportation section and personal responsibilities section, it was seconded by Douglas Colkitt. Motion was approved unanimously.*

III. New Business:

- Execution of Team Success Lee County1st Charter Amendment regarding Surtax.

- Families rely on older siblings to care for younger siblings after school; current schedules support this structure.
 - Current dismissal times allow older students to maintain after-school employment.
- Proposed considerations included:
 - Adjusting bus routes.
 - Expanding before-school and after-school care programs.
- Overall sentiment:
 - Parents expressed that later starting times would be difficult to manage and would have a negative impact.
 - A preference was stated to maintain the current school schedule based on survey feedback and propose discussing this with the Florida Department of Education.

MOTION: Motion was made by Mr. Foderingham to approve and retain the existing school hours, and it was seconded by Dr. Colkitt. Motion was approved unanimously.

III. New Business:

New Team Success Board by-laws –

- Board member term lengths and staggering of board terms
- There are no governing statuses specific to charter schools that dictate board term structure.
- Decisions regarding board terms and staggering are policy decisions to be determined by the Board.
- Common practices among other charter school boards:
 - Typical board terms range from 2-3 years.
 - Some organizations allow consecutive terms, while others impose limits.
 - Staggering terms are often used to support continuity and succession planning.
- Officer position discussion
 - Chair (Doug Colkitt)
 - Vice Chair
 - Treasurer
 - Secretary
- One individual may legally hold multiple officer roles (per Chapter 617).
- Combining roles (e.g., Vice Chair also serving as Treasurer/Secretary) is acceptable.
- Three office positions remain vacant.
- The Board does not find it necessary to fill all four roles with separate individuals.

The undersigned hereby certifies that he is a Director and/or Officer of Team Success a School of Excellence, Inc., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation and the individual charter school sponsored by the said corporation.

The minutes were adopted by the Board of Directors at a meeting held on **March 25, 2026**.

TEAM SUCCESS A SCHOOL OF EXCELLENCE, INC.

A Florida not-for-profit corporation

By: _____

Approved By

Date