

**TEAM SUCCESS A SCHOOL OF EXCELLENCE, INC & TEAM SUCCESS A SCHOOL OF EXCELLENCE OF LEE COUNTY, INC**

**BOARD OF DIRECTORS MINUTES**

**LOCATION: 202 13TH AVE E BRADENTON FLORIDA 34208**

**February 27, 2026**

*According to Sunshine Law meetings do not need to be verbatim transcripts of the meeting. These minutes are a summary of the events of the meeting.*

Date: 02/27/2026	Start: 12:00 PM	End: 1:00 Pm	Next Meeting: 03/25/2026	Next Time: 12:00 PM	Prepared By: L. Reynoso
Meeting Location: Team Success a School of Excellence, 202 13 <sup>th</sup> Ave E Bradenton, Florida, 34208					
<b>Attended by:</b> <b>BOARD MEMBERS:</b> Douglas Colkitt, President- Present Edward Viltz, Member- Present Vincent Foderingham, Member- Present Roderick Walton, Member- Present			<b>OTHER ATTENDEES:</b> Fredrick Spence, Founder- Present Patrick Spence, CEO – Present Nicole Howe, Head of School- Present Elias Cadena, CFO – Present		

**I. CALL TO ORDER:** Pursuant to Public notice, the meeting commenced at 12:00 PM, with a Call to Order by Dr. Douglas Colkitt, seconded by Mr. Walton. Roll call was taken, and quorum was established, 5-0.

**II. Old Business:**

- Approval of Minutes from January 21, 2026.

**MOTION:** *Motion was made by Mr. Foderingham to approve the minutes from January 21, 2026, and it was seconded by Dr. Colkitt. Motion was approved unanimously.*

**III. New Business:**

- Vote on final changes to Management Agreement-Fourth Amendment between Team Success - A School of Excellence, INC., and Spence Management Group, LLC.
  - In Transportation language: Section 9, Subsection C, 2<sup>nd</sup> sentence wording must be changed for next board meeting.
    - Municipal Liability Protection.
    - Charter school will be responsible for its expense for the maintenance repair of all the vehicles used for student transportation.
    - In the insurance section, changed wording from “manager” to “Charter School.”
    - Suggested addition, “As approved by the Board.” Employees report to the school which reports to the Board.
    - Patrick to meet with Melissa to discuss changes.

**MOTION: Motion was made by Mr. Foderingham to approve the management agreement changes to the 4<sup>th</sup> amendment subject to language changes for the transportation section and personal responsibilities section, it was seconded by Edward Viltz. Motion was approved unanimously.**

- Vote on Team Success Lee County 1<sup>st</sup> Charter Amendment regarding Surtax.
  - School Board of Lee County is rewarding charters with the same sales tax as received in Manatee County. In place to receive benefit.

**MOTION: Motion was made by Dr. Colkitt to approve Surtax, and it was seconded by Edward Viltz. Motion was approved unanimously.**

- Discuss board officer positions for both Team Success A School of Excellence, Inc., and Team Success A School of Excellence of Lee County, Inc.
  - The board planned to add a new board member, Gwen Gittens of Ft Myers, but vote will be postponed.
  - Speak to Gwen Gittens for recommendations for another qualified candidate.
  - Team Success Board by-laws: Chair/President, Vice Chair/Vice President, Secretary, Treasurer but currently only Douglas Colkitt is formally in an elected officer role.
  - Term Staggering - Amend the current length of the term which is currently 1 year.
    - Staggering to avoid everyone rotating off at once. (some 1-year, 2-year).
    - Draft recommended bylaws updated for discussion at a future meeting.
    - Governance structure to discuss in March Board Meeting.
  - Per district, Parent Representation to be added to the charter schools and website.
    - Needed for Manatee County and Lee County.
  - Plan to hire new director for Team Success at Ft. Myers- Mrs. Tony Harris.
    - May have a “Parent Representation” recommendations.
  - Cost sharing agreement between Team Success Charters.
    - To work with Melissa to draft a cost-sharing arrangement between the Bradenton and Lee County entities to fairly share expenses (marketing, website, and other shared costs).

**IV. Old Business:**

- New school start times the 2026-2027 school year.
  - Proposed date for workshop and gym reveal with parent/community on March 3, 2026, at 5:00 pm.
    - Solicit parents for a Parent Committee (PTA). Establish a parent/teacher organization to assist with recruiting and school involvement.
    - Start with Parent Committee in Ft Myers Charter School.
  - Nicole will email survey results.
    - Survey response rate if low- Plan to provide a QR code at the workshop so parents can vote in real time.

**V. Meeting Adjournment: *Motion was made by Dr. Colkitt to adjourn the meeting on February 27, 2026. It was seconded by Mr. Viltz, Team Success A School of Excellence, Inc. Board Meeting. Motion was approved, 5-0. The meeting was adjourned. Next Meeting, March 25, 2026.***

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The undersigned hereby certifies that he is a Director and/or Officer of Team Success a School of Excellence, Inc., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation and the individual charter school sponsored by the said corporation.

The minutes were adopted by the Board of Directors at a meeting held on **February 27, 2026.**

TEAM SUCCESS A SCHOOL OF EXCELLENCE, INC.

A Florida not-for-profit corporation

By: \_\_\_\_\_  
**Approved By**

\_\_\_\_\_ **Date**